



CANADA'S PREMIER CHOCOLATIER SINCE 1873

Ganong Bros., Limited

Information Systems Operator

Job Posting #IS22062016

Established in 1873, Ganong has the distinction of being Canada's oldest independently family owned and operated chocolate company. To this day, the company still continues to manufacture its famous confections in the town of St. Stephen, New Brunswick. Ganong is currently seeking an experienced Information Systems Operator.

Position Summary

As an IS Operator you will be responsible for troubleshooting, answering employees' technical questions and providing general technical support. You will design new IT solutions, modify, enhance or adapt existing systems and integrate new features or improvements, all with the aim of improving business efficiency and productivity.

Key Responsibilities

- Install new/rebuild existing computer systems and configure hardware, software, peripherals, services, settings, directories, storage, etc. in accordance with standards and project/operational requirements.
- Perform daily system monitoring, verifying the integrity and availability of all hardware, server resources, systems and key processes, verifying completion of scheduled jobs such as backups.
- Set up equipment for employee use, performing or ensuring proper installation of hardware and software to support production and business.
- Read technical manuals, confer with users, resolve problems, provide technical assistance, and deliver support and training on various programs and systems.
- Maintain network performance by performing network monitoring, analysis, and performance tuning; troubleshooting network problems
- Confer with staff, users, and management to establish requirements for new systems or modifications.

Qualifications

- Post-Secondary Education in the required field is a must.
- Strong ability to analyze information and excellent attention to detail.
- Ability to problem solve and work well under pressure.
- Demonstrated ability to communicate effectively and work well with others.
- Software Development Fundamentals, Software Requirements, Development Process, Documentation, Testing and Debugging experience is a requirement.

Interested candidates should apply by July 8th, 2016 to mmccray@ganong.com

Please reference Job Posting #IS22062016 on your application

Ganong appreciates all applicants; however only those selected for an interview will be contacted

